

# pharmacy guild of australia offshore conference

penang 27 september – 3 october 2010



The Pharmacy Guild  
of Australia

Return completed form to Guild Offshore Conference Helpdesk via fax 03 9561 4507 or email [info@impactevents.com.au](mailto:info@impactevents.com.au)

## registration form

	passenger 1	passenger 2
Registration Type	Delegate <input type="checkbox"/> Accompanying Person <input type="checkbox"/>	Delegate <input type="checkbox"/> Accompanying Person <input type="checkbox"/>
Pharmacy Guild Member	Yes <input type="checkbox"/> No <input type="checkbox"/> Member No. _____	Yes <input type="checkbox"/> No <input type="checkbox"/> Member No. _____
Title (Mr, Mrs, Ms)	_____	_____
First Name (as per passport)	_____	_____
Surname (as per passport)	_____	_____
Preferred Badge Name	_____	_____
Occupation	_____	_____
Date of Birth	_____	_____
Place of Birth	_____	_____
Passport Number	_____	_____
Country / Place of Issue	_____	_____
Nationality As In Passport	_____	_____
Passport Issue Date	_____	_____
Passport Expiry Date	_____	_____
<i>Please ensure that your passport does not expire until AFTER at least seven (7) months from the date of departure for the conference. Please fax or email a copy of your passport to the Conference Helpdesk not less than two (2) months prior to the date of departure for the conference.</i>		
Special Dietary Requirements (Air)	_____	_____
Special Dietary Requirements (Ground)	_____	_____
Airline Membership	_____	_____
Airline Membership Number	_____	_____

## contact details for all correspondence and document delivery

Pharmacy / Organisation Name \_\_\_\_\_

Street Address \_\_\_\_\_

Suburb \_\_\_\_\_ State \_\_\_\_\_

Postcode \_\_\_\_\_ Country \_\_\_\_\_

Business Phone \_\_\_\_\_ Home Phone \_\_\_\_\_

Business Fax \_\_\_\_\_ Mobile Phone \_\_\_\_\_

Email (please print clearly) \_\_\_\_\_

## flight details

Departing from: Melbourne  Sydney  Brisbane  Perth  Other  Please specify \_\_\_\_\_

Class of travel: Economy  Business  *(Note that air supplements may apply)*

## accommodation

Double  Sharing with \_\_\_\_\_ Twin (2 Beds)  Sharing with \_\_\_\_\_

Single  Looking for someone to share with  *(if no suitable person is available, single supplements may apply)*

## emergency contact information someone in australia during the conference

Contact Name \_\_\_\_\_

Relationship to Passenger/s \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_

Street Address \_\_\_\_\_

Suburb \_\_\_\_\_ State \_\_\_\_\_

Postcode \_\_\_\_\_ Country \_\_\_\_\_

**important** Please ensure that you have correctly filled in your name as it appears in your passport. For security reasons, airlines require that the name on your airline ticket matches the name in your passport. Any name changes to your booking that are required will incur a charge of \$165 per change.

## registration and participation fees

### section A Conference Registrations

Delegate Registration (Guild Member or Employee Member)	\$995	x _____	= \$ _____
Delegate Registration (Non Guild Member)	\$1,295	x _____	= \$ _____
Accompanying Person Registration	\$695	x _____	= \$ _____
Children Registration (Under 18 Years)	\$100	x _____	= \$ _____
<b>total A</b> Registrations			\$ _____

### section B Travel Packages

All package prices quoted are valid on specific group travel dates and flights. Pre and Post Conference pricing is valid only if purchased in conjunction with the Adult Conference Package. Alternate travel dates are permitted but the airfares will be reassessed. For prices from other cities in Australia, please contact the Pharmacy Guild Conference Helpdesk.

Adult Conference Package Twin Share (Based on Malaysia Airlines Group flights departing Melbourne and Garden Wing Deluxe Room)	\$2,995	x _____	= \$ _____
Children's Conference Package (For children ages 2-11 inclusive, travelling on Malaysia Airlines Group flights departing Melbourne and sharing with 2 adults.)	\$2,395	x _____	= \$ _____
Children's Conference Package (For children ages 2-11 inclusive, travelling on Malaysia Airlines Group flights departing Melbourne and staying in separate room from adult. Single supplements may apply.)	\$2,795	x _____	= \$ _____
Land Only Package (Based on Garden Wing Deluxe Room)	\$2,095	x _____	= \$ _____
Single Room Supplement (Based on Garden Wing Deluxe Room)	\$895	x _____	= \$ _____
Supplement for Economy Class departures from Sydney or Brisbane	\$145	x _____	= \$ _____
<b>total B</b> Travel Packages			\$ _____

### section C Upgrades

Malaysia Airlines Business Class			
Business Class from Melbourne, Sydney or Brisbane	\$2,725	x _____	= \$ _____
Business Class from Perth	\$2,325	x _____	= \$ _____
<b>total C</b> Malaysia Airlines Upgrades			\$ _____

### section D Shangri-la Rasa Sayang Resort and Spa Upgrades

A number of upgrade options exist at the Shangri-la Rasa Sayang. The number of rooms in each category is limited and will be allocated in the order that registrations are received. Prices are per room per night. Upgrades must be made for the full duration of the conference (6 nights).

Rasa Wing – Deluxe Suite	\$475	x _____	= \$ _____
Rasa Wing – Premier Room	\$350	x _____	= \$ _____
Rasa Wing – Deluxe Room	\$220	x _____	= \$ _____
Rasa Wing – Superior Room	\$60	x _____	= \$ _____
Garden Wing – Garden Terrace Suite	\$340	x _____	= \$ _____
Garden Wing – Junior Terrace Suite	\$260	x _____	= \$ _____
Garden Wing – Deluxe Sea View	\$30	x _____	= \$ _____
<b>total D</b> Shangri-la Upgrades			\$ _____

### section E Optional Tours

George Calombaris Cooking Demonstration (Fri 1 Oct)	\$30	x _____	= \$ _____
George Calombaris Master Cooking Class (Fri 1 Oct)	\$100	x _____	= \$ _____
Penang Craft, Heritage and Tropical Fruit Explosion (Thu 30 Sep)	\$80	x _____	= \$ _____
Penang Craft, Heritage and Tropical Fruit Explosion (Fri 1 Oct)	\$80	x _____	= \$ _____
Georgetown Heritage Tour with Trishaw Ride (Thu 30 Sep)	\$40	x _____	= \$ _____
Georgetown Heritage Tour with Trishaw Ride (Fri 1 Oct)	\$40	x _____	= \$ _____
Penang Hill and Temple Tour (Thu 30 Sep)	\$25	x _____	= \$ _____
Penang Hill and Temple Tour (Fri 1 Oct)	\$25	x _____	= \$ _____
Penang Shopping Safari (Thu 30 Sep)	\$20	x _____	= \$ _____
Penang Shopping Safari (Fri 1 Oct)	\$20	x _____	= \$ _____
Golf at Bukit Jambu Country Club (Thu 30 Sep)	\$75	x _____	= \$ _____
Golf at Bukit Jambu Country Club (Fri 1 Oct)	\$75	x _____	= \$ _____
Golf at Bukit Jambu Country Club (Sat 2 Oct)	\$110	x _____	= \$ _____
<b>total E</b> Optional Tours			\$ _____

### section F Pre and Post Conference Extensions

Culture and Shopping Kuala Lumpur – Pre Conf (24–27 Sep). Per Person based on Twin Share.	\$795	x _____	= \$ _____
Culture and Shopping Kuala Lumpur – Post Conf (3–6 Oct). Per Person based on Twin Share.	\$795	x _____	= \$ _____
Kuala Lumpur Golf – Pre Conf (24–27 Sep). Per Person based on Twin Share.	\$995	x _____	= \$ _____
Kuala Lumpur Golf – Post Conf (3–6 Oct). Per Person based on Twin Share.	\$995	x _____	= \$ _____
Single Room Supplement (either Pre or Post Conference)	\$345	x _____	= \$ _____
<b>total F</b> Pre and Post Conference Extensions			\$ _____

### total (A+B+C+D+E+F)

			\$ _____
Less credit for Perth Economy Class Departures (\$115 per person)			– \$ _____
Less deposit paid with Expression of Interest			– \$ _____

**balance payable** (Full amount due at time of lodging registration form) \$ \_\_\_\_\_

**authority**

In the event that an accident, disaster or emergency is reported to have occurred in a country where I/we will or may be travelling, I/we authorise you to disclose to the Australian Government Department of Foreign Affairs and Trade details of my/our itinerary (including without limitation, transport and accommodation arrangements) and my/our contact details within Australia and overseas.

**privacy statement**

Data collected on this form will be used by The Pharmacy Guild of Australia and its agent to provide information necessary to service providers such as hotels, airlines, tour operators and any other organisations deemed necessary to deliver the full travel and conference program as outlined. This data may also be used in accordance with The Pharmacy Guild's Privacy Policy (available on the Pharmacy Guild web site www.guild.org.au).

I/we agree that the details provided may be disclosed as outlined in the Privacy Statement:

Yes  No

**disclosure**

You must ensure your Australian passport has a validity of seven months after your return date to Australia and advise us if you wish us to make any necessary visa application on your behalf. In the event that you are travelling to a country or countries which do not require a visa for Australian passport holders, you must tell us if you have been arrested or convicted in respect of any offence or breach of law. Non disclosure of this information may lead to you being refused entry on arrival in certain countries. In that event, we take no responsibility whatsoever. If you do not wish to disclose such information to us, then you must contact the embassy of each country of destination and make your own arrangements in regard to entry to that country.

**declaration**

I/we have read and agree to the "Terms and Conditions", "Schedule 2 – Fees and Charges", "Special Notes", "Privacy Statement", "Disclosure" and "Authority" and wish to book the participants on this form for the 2010 Pharmacy Guild Offshore Conference. I/we understand that travel insurance is strongly recommended to cover against cancellation or curtailment of travel arrangements due to unforeseen circumstances that may be covered by insurance. Note carefully Sections 6 and Section 7 in the Terms and Conditions on the back page of this booking form.

**travel extensions**

Contact Impact Organisation for any other travel arrangements you would like in conjunction with the 2010 Pharmacy Guild of Australia Offshore Conference.

Impact Organisation ABN 45 094 598 339 Travel agency licence 32542

Suite 22, 799 Springvale Road, Mulgrave VIC 3170 Australia Tel 03 9535 3666 Fax 03 9561 4507 Email info@impactevents.com.au

**schedule 2 – fees and charges**

**item 1**

**Cancellation Fee for 2010 Pharmacy Guild Offshore Conference**

If you cancel your booking:

- a) prior to 30 July, 2010 you will forfeit all registration fees paid. Additionally there may be third party charges applied by hotels, airlines and ground operators.
- b) between 31 July, 2010 and before 13 August, 2010 there you will forfeit all registration fees paid, and only 50% of the conference package fees paid will be refunded. Additionally there may be third party charges applied by hotels, airlines and ground operators.
- c) on or after 13 August, 2010 and up to date of departure may result in a maximum cancellation fee of 100% of conference travel package costs and loss of registration fees. Actual cancellation charges will vary as they are based on the amount levied by hotels, airlines and other suppliers at the time of cancellation.

Refunds will not be made on unused portions of the package.

Any extension travel bookings made in addition to the official conference travel package will be governed by the terms and conditions of the operator supplying those services.

**item 2**

**Payment Schedule for 2010 Pharmacy Guild Offshore Conference**

- a) Full payment, by You to Us, must accompany your completed registration form. This reserves a place for You at the conference.
- b) All conference charges (registration Fees, Conference Packages, upgrades, Supplements and Pre/Post Extensions) are due with your completed registration form. Registrations may not be accepted after 27 August 2010.

Travel insurance is highly recommended should you need to cancel your trip due to unforeseen reasons that may be covered by travel insurance.

**special notes**

It is the responsibility of each person to ensure that they have a valid and current passport and that it has at least 7 months validity from expected date of return to Australia. If you are travelling on passports other than an Australian or New Zealand passport, you must have an Australian re-entry Permit. The Pharmacy Guild of Australia and the operator will not accept responsibility for the currency or validity of your travel documentation.

**method of payment**

Cheques are payable to **Impact Organisation**

I wish to pay by credit card, please debit: Mastercard  Visa  American Express (2% Surcharge Applies)

Credit Card Number

Expiry Date

CCV

--	--	--	--	--	--	--	--	--	--	--	--

Name on Card \_\_\_\_\_ Signature \_\_\_\_\_

sign the declaration on page 4 before submitting to **Impact Organisation**  
Suite 22, 799 Springvale Road, Mulgrave VIC 3170 Australia

# terms and conditions

## 1 MEANINGS OF WORDS

1.1 In this Agreement, unless the context requires otherwise, the following words mean:

**Agreement** means this agreement, the attached schedules, and any document imported by reference or implication;

**Conference Package** means the travel, accommodation and education seminar package offered by the Principal and outlined and described in the brochure containing this Agreement;

**Our** means anything belonging or referable to Us;

**Principal** means the person, company or organisation on whose behalf We are organising the Conference Package;

**We and Us** means Impact Organisation of Suite 22, 799 Springvale Road, Mulgrave, Victoria 3170; and

**You and Your** means the person/s registering to attend and participate in the Conference Package and described in the passenger details section of Schedule 1.

## 2 AGREEMENT

2.1 These Terms and Conditions and the Schedules together constitute this Agreement for reservations and bookings for the Conference Package (including travel arrangements).

2.2 By signing the declaration at the end of this Agreement You agree to be bound by the terms and conditions herein.

2.3 You acknowledge that in performing Our functions and obligations under this Agreement we are acting solely as agent for the Principal.

## 3 PRICING

3.1 All quoted prices are in Australian dollars and calculated based on exchange rates current at the time of printing.

3.2 You acknowledge that all prices quoted in Schedule 2 – Fees and Charges are dependent upon factors including the number of participants, energy or fuel surcharges, taxes, duties and other statutory charges, other industry costs, surcharges or conditions, and currency exchange rates applicable at the time of printing and are subject to change without notice and You agree to pay any increase in price.

3.3 You expressly acknowledge that prices quoted for non-Australian based activities are based on foreign exchange rates current at the date of printing and are subject to fluctuations in exchange rates. You agree to pay for any shortfalls resulting from variations or fluctuations in foreign exchange rates.

3.4 Your itinerary may require additional flights and/or accommodation depending upon the airline and tour options You choose. You agree to pay for any additional expenses incurred in this regard.

3.5 You agree to pay for any additional expenses incurred as a result of any stopovers en route or additional flight connections.

## 4 CANCELLATIONS

4.1 If Your booking has been confirmed and You cancel your booking, cancellation fees will apply in accordance with Item 1 of Schedule 2.

4.2 You acknowledge that:

(a) the costs of third-party suppliers, such as airlines, cruise ships, and hotels, etc, are subject to variation and cancellation charges may vary from time to time;

(b) charges relating to amendments and cancellations for air travel are subject to applicable government approved airfare conditions;

(c) charges relating to amendments and cancellations of land content and other items are as specified in this Agreement and the brochure containing this Agreement;

(d) We will not be required to make any refunds on any unused portions of the Conference Package.

## 5 PAYMENTS

5.1 All payments must be made by You to Us in Australian dollars in accordance with Item 2 of Schedule 2.

5.2 You acknowledge that We are entitled to retain on our own account any interest earned on all money paid by You to Us under this Agreement.

## 6 TRAVEL INSURANCE

6.1 We strongly recommend that You obtain travel insurance and that this should be taken out by You at the time that You make the booking.

6.2 Whilst we may be able to assist You to obtain travel insurance and in that case will provide you with that insurer's or those insurers' product disclosure statement, You are responsible for choosing travel insurance that is appropriate to Your circumstances.

## 7 TRAVEL DOCUMENTS, SAFETY AND CONDUCT

### 7.1 Passports and Visas

(a) You must ensure that You have a valid passport and/or visa (if applicable) which meet the requirements of immigration and other government authorities in both Australia and overseas as applicable from time to time.

(b) You must ensure the name provided on the Booking Form (Schedule 1) are identical to the name in Your passport and other relevant travel documentation. You acknowledge and agree that You will pay any costs or charges resulting from any incorrect or incomplete information that You have provided to Us.

(c) Any fines, penalties, payments or expenditures incurred as a result of your passport and/or visa not meeting the requirements of those authorities will be Your sole responsibility.

(d) By entering this Agreement and by participating in the conference You warrant and represent that You will be permitted entry into all relevant countries and have sufficient documentation for this purpose.

(e) Your passport must be valid for a period of at least seven (7) months from the anticipated date of return to Australia.

### 7.2 Safety

(a) You expressly acknowledge that it is Your sole responsibility to satisfy yourself that it is safe to travel to the designated location of the conference (including any stopover destinations en route).

(b) You must ensure that You are aware of any health requirements for Your travel and that if You are taking medication You also carry all requisite medication and immunisation documentation required by the designated location of the conference (including any stopover destinations en route). We recommend that You consult your doctor or other appropriate authority to confirm what documentation You will require.

(c) Whilst we suggest that sources such as:

- Australian Government Department of Foreign Affairs and Trade; and
- [www.smarttraveller.gov.au](http://www.smarttraveller.gov.au),

provide useful information regarding the safety of foreign destinations and may assist you in respect of clause (a) above, we do not warrant the accuracy of any information provided or contained therein.

(d) If You cancel all or part of Your booking due to Your disinclination to travel due to civil unrest or terrorist activities or incidents in a foreign destination You will be liable for the cancellation fees set out in clause 4 above.

### 7.3 Conduct

(a) You must at all times conduct yourself in a socially and morally acceptable manner whilst participating in the Conference Package and ensure that You do not as far as is reasonably practicable either:

- interfere with or diminish the quiet enjoyment of other participants; or
- harm the reputation of either the Principal or Us.

(b) You must not at any time during the Conference Package commit any illegal acts or omissions either under the laws of

Australia or the laws of the host country or countries. It is Your responsibility to ensure that You are aware of what is or may be illegal under the laws of Australia and the laws of the host country or countries as applies to You.

(c) We will not be in any way liable to You and You will be solely responsible for any consequence, loss or damage suffered by You as a consequence of your failure to comply with clauses (a) and/or (b) of this clause 7.3.

(d) You must ensure that at all times during the Conference Package You:

(i) comply with all reasonable requests made of You by the Principal, Us or Our agents;

(ii) attend all appointments made by Us on your behalf; and

(iii) are present in sufficient time to board all flights, cruises or any other form of transport.

(e) You acknowledge that You will be liable for any losses or additional expenses incurred as a result of a failure by You to comply with any of clauses 7.1(d), 7.3(d)(i), 7.3(d)(ii) and 7.3(d)(iii).

## 8 THIRD-PARTY PROVIDERS

8.1 You acknowledge that We are not responsible for the quality or standard of accommodation or services provided by a third-party provider as part of the Conference Package.

8.2 You further acknowledge that You have not relied on any representation made by Us in respect of the quality or standard of accommodation or services in entering this Agreement.

8.3 Notwithstanding any other provision of this Agreement, We do not accept any liability whatsoever for the acts, omissions or default, whether negligent or otherwise, of the Principal or any third-party that provides goods or services to You directly or indirectly in connection with the Conference Package.

## 9 PRIVACY

9.1 You acknowledge that We may collect, use and retain information about You necessary to fulfil Our obligations to You under this Agreement that are required to provide the Conference Package.

9.2 All personal information collected by Us about You is collected, used, and retained in accordance with the Privacy Act 1988 (Cth).

9.3 You expressly permit and authorise Us to disclose so much of Your personal information to third-party providers as is required to enable the provision of their services for the sole purpose of providing the Conference Package. Those providers may include organisations such as airlines, hotels, and booking agents.

## 10 ADDITIONAL TRAVEL ARRANGEMENTS

10.1 If You choose to extend your stay or travel to destinations in addition to those in the Conference Package You may do so (subject to price and availability) by discussing Your wishes with one of Our consultants.

10.2 If You make alternative travel arrangements as set out in clause 10.1, then:

(a) You will be liable to pay any increase in prices as recalculated based on Your individual itinerary; and

(b) the additional travel bookings will be governed by the terms and conditions of the third-party operator providing those services.

## 11 GENERAL ACKNOWLEDGEMENT

11.1 You acknowledge and agree that:

(a) You participate in the Conference Package entirely at Your own risk;

(b) all bookings with third-party providers are subject to the terms and conditions and limitations of liability as may be separately imposed by tour operators, airlines, cruise ships, hotels and any other providers of goods and services to You. If required, You will enter separate agreements or contracts with these providers;

(c) We will not be liable for any injury, damage, loss, accident, delay or irregularity, additional expense or liability occasioned to any person or property howsoever caused or arising including not limited to any act, omission, neglect, default or otherwise of Our servants or agents resulting from acts of God, dangers incidental to the air, land or sea, fire, breakdown in machinery or equipment, acts of de jure or de facto governments or authorities, wars whether declared or otherwise, riots, strikes, insurrections, theft, pilferage, epidemics, quarantine, medical, custom or other regulations, delays and cancellations of or charges in itinerary or schedules of overbooking, improper or insufficient passport, visa or other travel documents or by any act, omission, neglect, default or otherwise of third-party service providers, their servants or agents, or any other person involved or participating in the Conference Package; and

(d) Notwithstanding clause 11.1(c) above, Our liability if any under this Agreement for direct, indirect, special, incidental or consequential damages will not exceed the amount paid by You to Us under this Agreement.

(e) any changes made to Your travel arrangements by You or by Us at Your request are made solely at Your risk and expense.

## 12 ENTIRE AGREEMENT

12.1 This Agreement constitutes the entire agreement between Us and You as to its subject matter and in relation to that subject matter, supersedes any prior understanding or agreement between the Parties and any prior condition, warranty, indemnity or representation imposed, given or made by Us to You.

12.2 This Agreement may not be varied in any way except by written agreement by Us and You.

## 13 GOVERNING LAW

This Agreement will be construed in accordance with the laws in force in the State of Victoria, Australia and the parties irrevocably submit to the jurisdiction of the Courts of the State of Victoria, Australia.

## 14 SEVERABILITY

In the event that any clause in this Agreement is found to be void, voidable, illegal or unenforceable, that clause shall be severed from the Agreement and the remaining provisions of the Agreement will continue to operate.

## 15 DECLARATION

I/We have read and understand all the information contained in this Agreement. I/We agree to be bound by the terms and conditions and wish to book the participants names on Schedule 1 – Registration Form on the Conference Package. I/We request that you process the Conference Package registration.

## declaration

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_